

## **Station Property held on 29 September 2026**

**Report to:** Services

**Date of Report:** 02.06.2026

**Officer Writing the Report:** Administration Officer

### **Purpose of the report:**

To receive a report of the outstanding actions following disbandment of the Station Property Sub-Committee.

### **Officer's Recommendations:**

Members are asked to:

1. Approve the minutes of the Station Property meeting held on 29 September 2026 as a true and correct record, as attached;
2. Consider outstanding resolutions within the report summary and confirm any actions and associated expenditure.

### **Report Summary**

Following the disbandment of the Station Property Sub-Committee, as agreed at Full Town Council 9 April 2026 (minute nr 19/26/27), a number of actions remain outstanding that require the Committee's consideration.

Minute number 14/25/26;

### **TO RECEIVE AN UPDATE ON TRACKSIDE CAFÉ AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

1. To delegate authority to the Assistant to the Clerk, in consultation with the Chair and Vice Chair, to identify the most suitable solution for providing sun cover (e.g. umbrella or canopy) subject to approval from GWR and compliance with track regulations and health & safety requirements working within budget code 6473 EMF Station Building (Purchase and Capital);

**Councillors Bullock and Bickford to liaise with Trackside to ascertain suitable sun cover options to enable permissions to be sought from GWR for installation and to be requested via the Guildhall office.**

2. To approve a six-month trial period allowing Trackside Café patrons access to the car park during operational hours, in support of business operations;

**Following a successful trial, it is recommended to continue to permit Trackside Café patrons access to Isambard House car park during operational hours.**

Minute number 15/25/26;

TO RECEIVE A REPORT ON THE USE OF ISMABARD HOUSE CAR PARK AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

To approve a six-month trial period allowing GWR general station maintenance team only access to the car park when visiting Saltash to undertake routine maintenance work at the station. The access does not apply to Network Rail / track-related works.

**Following a successful trial, it is recommended to continue to permit GWR general station maintenance team access to the car park when visiting Saltash to undertake routine maintenance work at the station.**

Minute number 34/25/26;

TO RECEIVE AN UPDATE ON SOLAR PV AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

1. To ratify the cost of £150+vat to appoint ACD Electrical Green-tech Ltd to complete, on behalf of the Town Council, a G99 Application to National Grid for the installation of 10.5kW Solar PV Hybrid Inverter & Battery Storage at Isambard House allocated to budget code 6473 SA EMF Station Building (Purchase & Capital Works).
2. To approve Councillor Ashburn joining the group to further progress the Solar PV specification.

**Councillor Miller, Bickford and Ashburn continue to progress Solar PV options at Isambard House reporting back to a future Services Committee.**

To note all Station Property Sub Committee resolutions have been actioned and now fall within the Services Committee's remit.

**Signature of Officer:**

Administration Officer